PARTNERSHIP PROGRAM

You are cordially invited to participate in the 2022 IEEE Brain Discovery Neurotechnology Workshop: Brain, Mind, and Body held 10-11 November on the UC San Diego campus. This workshop is a satellite event to SfN’s annual meeting, Neuroscience 2022. Workshop Partners will enjoy extraordinary visibility with leaders and researchers from industry, government, and academia in the fields of neural engineering and neuroscience.

<table>
<thead>
<tr>
<th></th>
<th>Platinum Sponsor $7,500</th>
<th>Gold Sponsor $5,000</th>
<th>Silver Sponsor $3,000</th>
<th>Exhibitor $2,000</th>
</tr>
</thead>
<tbody>
<tr>
<td>Company Logo placed on all signage, IEEE Brain website with link to company’s site or any page of company material</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Exhibit table</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Ad in Workshop program</td>
<td></td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Exhibit table prime location &amp; at social event</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Acknowledgment in the opening session &amp; all Workshop publications and video</td>
<td>✓</td>
<td>✓</td>
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<tr>
<td>Guest Speaker, 10-minute speaking slot</td>
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<td>✓</td>
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Please do not hesitate to contact us if you have any questions. Email IEEE Brain at cynthia.weber@ieee.org
Additional Sponsorship Options

Other opportunities such as Lunch Sponsorships, Reception Sponsorships, and Travel Grants are available. General price ranges are below; specific pricing for breaks, receptions, and special functions is available upon request.

**Travel Grants @ $500 each**

Quantity _________

Please specify any criteria for these sponsored grants below (e.g., student, diversity, none)

______________________________________________

**University Department Exhibitor @ $1500 each**

(check here) _________

Includes exhibitor table and listing in the Workshop program.

**Lunch or Reception Sponsorships @ $4000 – 9000**

(check here) _________

Includes an opportunity to highlight your company, program, or society during the lunch breaks or the Thursday social event with additional signage and a 10 to 15-minute speaking slot/demonstration. Please email for details on options and pricing.

I am a representative of the organization named below and am authorized by said organization to enter into an agreement with IEEE, as indicated above, and I have carefully read and accept the terms and conditions herein.

Authorized Signature: _____________________________________________________________

Authorized Printed Name: __________________________________________________________

Organization Name: ________________________________________________________________

Date: __________________________________________________________________________

Please submit form to cynthia.weber@ieee.org.
Exhibitor Terms and Conditions

1. PURPOSE. The main purpose of IEEE Brain Discovery Neurotechnology Workshop is educational and the exhibits together with the technical sessions are vital elements of this process. Management and the Exhibitor agree that the purpose of the exhibition is educational, and will conduct them accordingly. The exhibits shall be arranged so as not to obstruct the general view nor hide the exhibits of others. Plans for the below displays and specially-built displays should be submitted to IEEE Brain before construction is ordered for consideration and approval.
   a. Licensed Space Exhibitor is licensed to use exhibit space which includes the following exhibit equipment: one table and two chairs. Management accepts no liability for losses or damages of any kind sustained through the exhibition, except for losses or damages caused by the sole negligence or willful misconduct of IEEE Brain Discovery Neurotechnology Workshop Management. The parties to this contract agree that this agreement is a license to use exhibit space and not a lease or sublease of real property.
   b. OFFICIAL CONTRACTORS. Only one company shall be considered as the Exhibitor, and no other company is permitted to perform services for an Exhibitor such as the rental of furniture, erection of exhibits, electrical work, plumbing, labor, cleaning and other service. No Exhibitor or representative shall contract for such services with other than the said official contractor without the express written consent of Management, which, for reasons of security, in its sole discretion can deny such permission. In the event Exhibitor hires subcontractors to perform services for the event, Exhibitor shall: (a) remain fully responsible and liable for the subcontracted obligations and duties to the same extent as if Exhibitor had fulfilled the obligations and duties itself; (b) bear all responsibility for paying such subcontractors and not charge IEEE Brain Discovery Neurotechnology Workshop management, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate for the services performed by such subcontractors; and (c) indemnify IEEE Brain Discovery Neurotechnology Workshop, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate against any third party damages arising from the gross negligence or willful misconduct of such subcontractors.

2. EXHIBITION OPERATING RULES AND REGULATIONS. Exhibitor agrees to be bound by the rules and regulations established herein by reference; provided however, that in the event of a conflict between any other document related to the IEEE Brain Discovery Neurotechnology Workshop and this agreement, this agreement shall prevail. This document details the conditions under which Exhibitors agree to participate and will be strictly enforced by Management.
3. FIRE, SAFETY AND HEALTH. The Exhibitor assumes all responsibility for compliance with local, city and state ordinances and regulations covering fire, safety and health. Exhibitors must construct booths in such a manner that will reasonably accommodate expected attendees within the confines of their licensed exhibit space. No unaccompanied or unsupervised minors under the statutory age of legal consent shall be allowed in the exhibit hall at any time.
4. UNION LABOR. Exhibitor must comply with all union regulations applicable to installing, dismantling and display of the exhibits.
5. INSTALLATION AND DISMANTLING OF EXHIBITS. Exhibits must be completely installed and finished prior to the scheduled exhibition opening date and time and must remain intact until the expiration of the event. All union regulations, local, state, and national regulations, and all union regulations must be complied with and must be in accordance with Management.
6. FILM, SOUND, DEVICES AND LIGHTING. Photography or video recording of any kind are prohibited on the IEEE Brain Discovery Neurotechnology Workshop exhibit floor. The IEEE Brain and/or videographer is exempt. The use of Video, sound, or lighting devices within the exhibitors licensed space require advanced written approval from IEEE Brain Discovery Neurotechnology Workshop management. IEEE Brain reserves the right to prohibit or restrict the use of equipment that disturbs the peace or disrupts the purpose of the exhibit event. Where approved the exhibitor must (1) comply with requirements of union labor outlined in section 6 above; (2) Audio must be tuned to conversational level (75dB max) and not create excessive noise; (3) Glaring lights, objectionable lighting effects are prohibited.
7. SUBLICENSING OF SPACE. The Exhibitor shall not assign, sublicense or permit the whole or any part of the exhibit space licensed to Exhibitor or have representatives, equipment or materials from any other firms than their own in the exhibit space without the written consent of Management. Only one company shall be considered as the Exhibitor, and no other company is licensed to use the space unless said company or unit is a subsidiary, parent, or affiliate of the Exhibitor.
8. OFFICIAL CONTRACTORS. The official contractor has been designated to perform services for an Exhibitor such as the rental of furniture, erection of exhibits, electrical work, plumbing, labor, cleaning and other service. No Exhibitor or representative shall contract for such services with other than the said official contractor without the express written consent of Management, which, for reasons of security, in its sole discretion can deny such permission. In the event Exhibitor hires subcontractors to perform services for the event, Exhibitor shall: (a) remain fully responsible and liable for the subcontracted obligations and duties to the same extent as if Exhibitor had fulfilled the obligations and duties itself; (b) bear all responsibility for paying such subcontractors and not charge IEEE Brain Discovery Neurotechnology Workshop management, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate for the services performed by such subcontractors; and (c) indemnify IEEE Brain Discovery Neurotechnology Workshop, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate against any third party damages arising from the gross negligence or willful misconduct of such subcontractors.
9. EXHIBITOR PERSONNEL AND OTHER CONSIDERATIONS. IEEE Brain Discovery Neurotechnology Workshop reserves the right to prohibit, remove, or exclude any exhibitor, exhibit, or part of an exhibit that in the judgment of IEEE Brain Discovery Neurotechnology Workshop management may detract from the exhibition as a whole. This includes but is not limited to:
   a. Distribution of advertising matter and souvenirs outside of the exhibits licensed space.
   b. Use of Balloons is prohibited.
   c. Use of Live animals is prohibited, including fish or other tank-confined displays. Service Animals are exempt.
   d. Inappropriate methods of attracting attention, included but not limited to yelling, are prohibited.
   e. Booth activities, costumes, or presentations which are socially offensive, racist, sexist, or intend to exclude any attendee, exhibitor, or participant are prohibited.
   f. Tampering with another exhibitor’s booth or equipment is prohibited. The offender will be immediately removed from the exhibit floor (at the expense of the exhibitor) and will be restricted from future participation.
   g. Display of Prices on equipment or in the booth.
   h. Failure of exhibitor to maintain the IEEE Corporate Dress Code is grounds for immediate removal of the offending person from the exhibit hall. Models, demonstrators, hosts/ hostesses, and other employees and personnel in the exhibit hall must be attired in business formal or business casual attire. The use of costumes is limited to theater presentations only.
   i. Exhibits must be staffed at all times during the show hours.
   j. Exhibitors should act courteously and welcoming to all attendees.
   k. All display material, signs, etc. must be professionally produced.
   l. Promotion, advertising, or otherwise displaying information or invitations to seminars, meetings, or events that may be considered by Management to be conflicting with or contradictory to the exhibition as a whole are prohibited.
   m. Exhibitors agree to obtain Management approval for advertisements and promotions in the vicinity of the convention center as defined in Section (12) of this document. Vehicles, vans, trailers, or any other vehicles used for exhibition and display may not be parked on the exhibit property or any property contiguous or abutting on the exhibit property.
   n. Canvassing in exhibit halls or distribution of advertising matter or souvenirs by representatives of non-exhibiting firms is prohibited.
10. LIABILITY AND INSURANCE. The Exhibitor assumes entire responsibility for and hereby agrees to indemnify, defend and hold harmless, IEEE Brain Discovery Neurotechnology Workshop management, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate, against all third party claims, losses and damages to persons or property, governmental charges or fines, and attorney’s fees finally awarded by a court of competent jurisdiction arising out of or caused by Exhibitor gross negligence or willful misconduct.
11. INSURANCE REQUIREMENTS. All exhibitors participating in the IEEE Brain Discovery Neurotechnology Workshop are required to obtain a general public liability insurance in the amount of one million USD per occurrence. IEEE Brain Discovery Neurotechnology Workshop, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate shall be named as additional insured on the general liability policy. Such insurance maintained by the exhibitor must be issued by an insurance company with an A.M. Best Guide rating of A or higher and shall include coverage of the indemnification obligations of the exhibitor under these rules and regulations. Each exhibitor is also required to carry workers compensation protecting employees and in accordance with the laws of the state in which the exhibition is being held. Nothing in this paragraph shall limit the amount of liability an exhibitor may be responsible for.
12. UNOCCUPIED SPACE. Management reserves the right, should any exhibitor’s licensed space remain unoccupied on the opening day, or should any space be forfeited due to the failure to make proper payment, to license any space to any other Exhibitor, or use said space in any other manner, but this clause shall not be construed as affecting the obligation of the Exhibitor to pay the full amount specified in its invoice for the licensed space under the terms of this contract.
13. INABILITY TO PERFORM If IEEE Brain Discovery Neurotechnology Workshop should be prevented from holding the exhibition by any cause beyond its control (such as fires, strikes, Acts of God, etc.) or if it cannot permit the Exhibitor to occupy his space due to circumstances beyond its control, IEEE Brain Discovery Neurotechnology Workshop will refund to the Exhibitor the amount of the license fee paid by them, and IEEE Brain Initiative Discovery Neurotechnology Workshop shall have no further obligation or liability to the Exhibitor.

14. OBSERVANCE OF LAWS Exhibitor shall abide by and observe all laws, regulations and ordinances of any applicable government authority. Exhibitor is required by the applicable state laws to be solely responsible for the collection and remittance of any sales or other taxes imposed on them.

15. ASSIGNMENT OF EXHIBIT SPACE Management shall assign the exhibit space to the Exhibitor for the period of the exhibition (provided the exhibit building is made available to Management) in priority order Discovery Neurotechnology Workshop priority rules and/or receipt of contract. Such assignment is made for the period of this exhibition only and does not imply that the same or similar space will be held or offered for future exhibitions. Every effort will be made to respect the Exhibitor’s space choices whenever possible, but Management’s decision will be final. Management reserves the right to transfer assignments when such action is deemed to be in the best interest of the total Exhibition. Management reserves the right to withdraw its acceptance of this application/contract if it determines in its sole discretion that the Exhibitor is not eligible to participate or the Exhibitor’s product or service is not eligible to be displayed in this exhibit, provided, however, that Management will refund to the exhibitor any fees paid by Exhibitor.

16. AMENDMENTS The regulations have been formulated for the best interest of the Exhibitors as well as this exhibition and IEEE Brain Discovery Neurotechnology Workshop. All matters and questions not covered herein are subject to the decisions of IEEE Brain Discovery Neurotechnology Workshop Management. This contract may be amended at any time by Management upon prior written notice and all amendments that may be so made shall be equally binding on all parties affected by them as by the original regulations. IEEE Brain Discovery Neurotechnology Workshop Management has sole right to determine the eligibility of any company or product for inclusion in the exhibition.

17. ATTENDEE LIST AGREEMENT Subsequent to the IEEE Brain Discovery Neurotechnology Workshop, following the written request of the exhibitor, IEEE Brain Discovery Neurotechnology Workshop Management shall send to the Exhibitor a list of names and addresses of the registrants. The Exhibitor explicitly agrees that it will use the list only for post-conference follow-up with customers or potential customers in connection with the Exhibitor’s own business and will not give a copy to any other person or entity or permit any such person to use the list for any purpose whatsoever. In the event of any violation of this agreement by the exhibitor, and in addition to all other remedies, Management may deny the exhibitor any participation in future IEEE Brain Discovery Neurotechnology Workshops and/or IEEE Brain events.

18. PUBLICITY Management may use Exhibitor’s name and any non-confidential materials provided by Exhibitor on Management’s website, and for internal and trade purposes, but only for the purposes of promoting this exhibition.

19. DEPOSIT AND CANCELLATION POLICY A deposit of 100% is due on the date referenced on conference publications or forms, whichever is sooner. Full payment is due by 10/25/18 or on the date noted on conference publications or forms, whichever is sooner. Contracts received after the published deadline will be responsible for 100% of the amount due. In the event Exhibitor pays a licensing deposit but fails to pay the full balance of the licensing fee due by the published due date, Management has the option of either: (1) cancelling this contract, in which case Exhibitor is obligated to pay the remainder of the licensing fee; or (2) leaving this contract in effect, in which case Exhibitor will be liable for the remainder of the licensing fee. Exhibitors with contracted space as of 10/25/2018 are liable for 100% of the license fee for the contracted space. Exhibitor shall be liable for the total licensing fee unless Exhibitor notifies Management in writing of its intent to cancel, in which case Exhibitor’s obligation to pay shall be as set forth below. Any amount payable to IEEE Brain Discovery Neurotechnology Workshop, pursuant to this contract and not paid by the dates in the schedule below shall bear interest at the rate of 1.5% per month, or the maximum legal rate, whichever is less. In the event Exhibitor reduces space, Exhibitor shall be obligated to pay the licensing fee for the amount of space reduced as set forth in the cancellation schedule below. However, Exhibitor shall not be permitted to reduce space unless Exhibitor has paid all amounts owed to IEEE Brain Discovery Neurotechnology Workshop, that the forfeitures provided for in this contract shall be considered to be liquidated damages for the late cancellation or reduction of space and the problems and losses caused to IEEE Brain Discovery Neurotechnology Workshop, associated with late cancellation or reduction of space.

20. CANCELLATION/REDUCTION OF SPACE FORFEITURE SCHEDULE

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<tr>
<th>Date</th>
<th>Penalty on Cancellation of Licensed Space</th>
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<tr>
<td>09/10/22</td>
<td>No Penalty on cancellation of licensed space.</td>
</tr>
<tr>
<td>10/19/22</td>
<td>After 10/20/22: 50% of the total license fee for cancellation or reduction in exhibit space.</td>
</tr>
<tr>
<td>10/30/22</td>
<td>After 10/30/22: 100% of the total license fee for cancellation of reduction in exhibit space. No refund or credit at any time.</td>
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The IEEE Brain Initiative Workshop on Advanced NeuroTechnologies office must be notified in writing by the Exhibitor of any cancellation or reduction in space. In the case of a merger and/or acquisition all payments received will be transferred to the parent company. Cancellation of space as a result of a merger or acquisition will be charged a penalty based on the above cancellation forfeiture schedule. The Exhibitor assumes entire responsibility and hereby agrees to indemnify IEEE Brain Discovery Neurotechnology Workshop, IEEE Brain Technical Community, IEEE, or any subsidiary, parent, or affiliate, for the loss of any sales, present or future, which may result from cancellation or reduction of space.

21. MISCELLANEOUS This contract shall be subject to interpretation by New York law and the venue for all legal proceedings involving or arising for this contract shall be in the State of New York. No waiver of any term or condition of this contract by either party shall be deemed to imply or constitute a further waiver of the same term or condition or any other term or condition of this contract. Note: It is the Exhibitor’s responsibility to understand the guidelines governing Exhibitor participation as set forth in this contract. Please refer to these when necessary or call the IEEE Brain Discovery Neurotechnology Workshop management office for further information.
I am a representative of the organization named below and am authorized by said organization to enter into an agreement with IEEE, as indicated above, and I have carefully read and accept the terms and conditions herein.

Partner Level: ☐ Platinum ☐ Gold ☐ Silver ☐ Exhibitor

Authorized Signature: __________________________________________

Authorized Printed Name: _______________________________________

Organization Name: ____________________________________________

Date: _________________________________________________________

Please submit form to cynthia.weber@ieee.org.